



Delhi Public School

VISAKHAPATNAM STEEL PLANT
VISAKHAPATNAM, ANDHRA PRADESH

S.No.

Adm. No.:

REGISTRATION CUM ENROLMENT FORM

(To be filled in by ball point pen only)

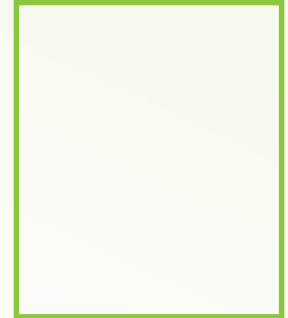
For office Use Only

Category. Reg. No. Date

(VSP/Non VSP)

Interaction/Test on..... Time

Admn/Acc. Clerk



Please register the name of my son/daughter/ward for the admission in your school.

1. Admission sought to Class Session Stream

(For Cl. XI & XII only)

2. Child's Name in full (Block letter)

3. Date of Birth (In figure) (In words)

4. Age on last Birth day. Years Age on 30th Sept. 20 Years Months Days

5. Aadhaar No.

6. Gender M F

7. Nationality of the child Religion

8. MotherTongue Sex State/HomeTown

9. Place of Birth Whether SC/ST/OBC (Yes/No) (if yes, please enclose certificate)

10. Father's Name Designation

Occupation Edu. Qualification

Office Address

..... Ph.:(Off.) (Resi.)

Moblile Phone(s) Email ID

11. Mother's Name Designation

Occupation Edu. Qualification

OfficeAddress

..... Ph.:(Off.) (Resi.)

Moblile Phone(s) Email ID

12. Guardian's Name (If any) Designation

Occupation Edu. Qualification

Relationship with Child Ph.:(Off.) (Resi.)

Moblile Phone(s) Email ID

13. Home town State

14. Nearest Rly. Station Airport

15. Resi Address (permanent):

 (Present)

16. (a) Name of the Previous School
 (b) Class Studying/Passed from Prev. School
 (c) Position obtained in the last examination out of in the year
 (d) Medium of instruction in prev. school (Eng./Hindi) or some other
 (e) Proficiency in Games/CCA/Other outstanding achievements (if any)
 (f) Details of marks/grade obtained in the last three years examinations:

S.No	Class	English	Hindi	Maths	Physics/ Science	Chemistry	Biology	History/ S.Studies	Civics/ Economics	Geogra- phy	III Language	Any other	Agg. % / CGPA	Rank

17. Particulars of all real brothers/sisters studying in Delhi Public Schools:

S.No	Name of child	Adm. No.	Class	School	His/her Achievements/Position

1. Municipal Birth Certificate in original will have to be produced and xerox copy submitted at the time of admission test in case of those seeking admission nursery/prep. For the first time or coming from unrecognized school.
2. For VSP, wards Employee Certificate from Personnel Deptt.is to be submitted.
3. Students seeking admission to Classes IX & X, must produce: A pass Certificate in third language in their previous school.
4. If belonging to SC/ST/OBC, a certificate for the same should be submitted.
5. Other than class Nursery & Prep no admission is complete until Transfer Certificate in original form, from the last school is produced (It should be countersigned by Education Officer in case of non CBSE or Inter State transfer.)
6. Attested photocopies of certificates for proficiency in Games, CCA, other outstanding achievements and Report cards of the last three years are to be produced at the time of registration.

DECLARATIONS:

- (i) I know that registration fee is non-refundable and I fully understand that registration is no binding for admission. It may be given only when a suitable vacancy exists & child's performance in the test is satisfactory as per school norms.
- (ii) In case my child is admitted in the school, I shall make my own arrangement for inoculation against typhoid, cholera & vaccination against small pox etc. to my child from year to year.
- (iii) My child shall take part in all activities/functions of the school as deemed fit.
- (iv) I have made careful note of various details regarding the payment of school fees. I have made satisfactory arrangement for remittance of school fees within due dates without waiting for reminder from the school.
- (v) I hereby certify that the date of birth & spelling of the name of my child given in this form is correct to the best of my knowledge and I shall not make any request for the change.
- (vi) I hereby certify that in case I do not claim the caution money paid by me for a period of three years after my ward (s) leave (s) the school, the amount may be treated as donation to the school and my right over the refund of the amount will stand relinquished by me.
- (vii) I understand that rendering false or misleading information or withholding correct information may disqualify the child for admission/education at this school.
- (viii) Having read carefully the rules, regulation & procedures laid down in the school prospectus and being desirous of having my child/ward educated in Delhi Public School, Visakhapatnam, I hereby agree to abide by them in all respects. I understand that the decision of the Principal shall be final & binding on me.
- (ix) I hereby certify that my ward & myself shall follow all the rules, regulations & procedures laid down by the school from time to time.
- (x) I certify that I am bonafide guardian of the child (strike if off in not required).
- (xi) I put my signature to confirm the above declarations.

Name in full Relationship

Date

Signature

Place

FOR OFFICE USE ONLY

Orders of Principal-Admitted/Not Admitted

Sign

Date

Important Information

Amendment/Addition in the format of transfer certificate (Rule 8-VIII) in the Examination Bye-Laws of the Board.

Transfer Certificate should be issued only under the signatures of the regular Principal/Vice-Principal and it should be countersigned by an officer not below the rank of District Inspector of Schools/Deputy Director of Education/Education Officer of the Education Department of the State/ Union Territory concerned. In case of a student migrating from one CBSE affiliated school to another CBSE affiliated school, the transfer certificate of a previous school of such a student may be countersigned by the Regional Officer of the Board or the Assistant Commissioner of the KVS or the Deputy Director of the Navodaya Vidyalaya Samiti in India or an Officer of the Board at the Headquarters and by the First Secretary /Attache / Cultural Attache or an Equivalent Officer of the Embassy/ High Commission of India in the concerned country in respect of students studying in an affiliated school of the CBSE situated outside the country and the student shall not be admitted to a school without such a countersignature.

I have gone through the above information.

Signature of the Parent

Action By Admission Department

1. Transfer Certificate No Date School
2. Migration Certificate by board
3. Birth Certificate No Date Issued by
4. Passport size Photograph Received/Not received
5. Medical Officer's Report Fit/Unfit Issued by
6. VSP Employee Certificate
7. Caste Certificate
8. Other documents
 - a. Report cards of classes Nos.
 - b. Games & Sports Certificates Nos.
 - c. Other Certificates (Act) Nos.

I have received, checked and verified all the above documents. All entries have been made in Admission Register against Adm.No.

Date

Sign, of Adm. Clerk

Action By Accounts Department

Fee charged at the time of Admission :

1. Admission Fee Rs 2. Caution Money Rs.....
3. Tuition Fee Rs Challan No..... Date
4. Annual/Other Charges Rs.....
5. Total Rs Sign.of Accountant
- Receipt No Date

Action By Class Teacher/REP/OAHW

1. DOJ the class/section Cl.Trs. Signature
2. House Alloted by OHW Signature
3. Noted by H.W. Name Signature

Counter Signed by

Admission Incharge

PRINCIPAL