

Ref. List Sl. No.				
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Admission No.				
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Date:			2021
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The Principal
Delhi Public School
Visakhapatnam Steel Plant
Sector-8, Ukkunagaram
VISAKHPATNAM - 530032

Sub: Application for refund of Excess Fee paid for the F.Y. 2020-21 - Reg.

Sir,

This is in reference to the above subject I, the parent (Father/Mother) of Master/Miss. _____
of Class/Sec. :

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 of the Session 2020-21 herewith submitting the particulars of Bank account for refund claim of fee as per the following information

1. Account Holder's Name (Father/Mother) (in CAPITAL LETTERS)																					
2 Name of the Bank (in CAPITAL LETTERS)																					
3. Account Number of the Bank	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																				
4. IFS Code of the Bank	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																				
5. Address of the Bank Branch	<table border="1"><tr><td></td></tr><tr><td></td></tr></table>																				

Thanking you,

Yours Truly,

Signature of Parent (Father/Mother): _____

Name of the Parent (Father/Mother): _____

Mobile No. :

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Address : _____

Enclosed : Cancelled Cheque / Copy of Bank Pass Book
(Struck off which ever is not applicable)

For Office Use				
Sequence No.				
Inward No.				
Dt. Received				
Refund Process & Details of NEFT				
Refund Sequence No.				
JV or PV No. & Date:				
Cheque Details :				
Refunded of Fee Rs.				
Office Supdt.			Principal	